

SIKH SINGLE MOTHERS ASSOCIATION IPOH, PERAK

12, REGAT TASEK TIMUR 18, TAMAN RIA, 31400 IPOH

Tel : 016-5310200 & 5310300

Email:sikhmai.pk@gmail.com



14th

ANNUAL GENERAL MEETING

DATE : 20th March 2022

TIME : 2.30pm

**VENUE : HALL WADDA GURDWARA SAHIB IPOH
JALAN GURUDWARA 30100 IPOH**

IMPORTANT NOTICE

It is mandatory to comply with Covid 19 SOPs. Your cooperation will be appreciated. Please wear mask at all times

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Date 20th February 2022

NOTICE OF ANNUAL GENERAL MEETING 2022

Dear Members

Sikh Single Mothers Association Ipoh Perak

NOTICE IS HEREBY GIVEN THAT the Annual General Meeting 2022 of Sikh Single Mothers Association Ipoh (Sikhmai) will be held at Wadda Gurdwara Sahib Ipoh Hall on Sunday 20th March 2022 at 2.30 pm with the following agenda

AGENDA

1. Ardaas
2. Welcome Address by the President, Madam Pushpinder Kaur.
3. Confirmation and Adoption of the Minutes of the last AGM held on 8th June 2021.
4. Matters arising from the minutes of the last Annual General Meeting.
5. To discuss and confirm the Annual Report for the year 2021.
6. To discuss and confirm the Annual Statement of Accounts for the Financial Year January-December 2021.
7. To discuss matters related to the Constitution of Sikh Single Mothers Association Ipoh, Perak.
8. Matters arising.
9. Election of new office bearers for the term 2022 to 2024.
10. Address by the Incoming President for the term 2022 to 2024.

Thank you.

In the service of Sikhmai,

.....
Ranjit Kaur Mukhtiar Singh

Secretary, Sikhmai

**MINUTES
OF THE
13TH
ANNUAL
GENERAL MEETING**

Minutes of the 13th Annual General Meeting of Sikh Single Mothers Association Ipoh, Perak

DATE: 8th May 2021 [Sunday]

TIME: 2.00 p.m.

VENUE: Wadda Gurdwara Sahib Ipoh (Langgar Hall)

Strict SOP of distancing and wearing of masks was enforced upon the arrival of the members. After registration members were made to sit at a distance of 1 meter apart. No food and drinks were served. Only packed food was distributed when the meeting was over.

Attendance: 31 members were present

Kuldip Kaur	Balbir Kaur
Amarjid Kaur	Puvaneswary
Ranjit Kaur	Aisyah Karen
Jasbinder Kaur	Manjit Kaur
Harajan Kaur	Jeswant Kaur
Gurnan Kaur	Par Kastor @ Pal Kaur
Balbir Kaur	Charan Kaur
Ranjeet Kaur	Joginder Kaur
Joginder Kaur	Datin Daljit Kaur
Pushpinder Kaur	Sharanjit Kaur
Mandeep Kaur	Kalmeet Kaur
Kalmeet Kaur	Ninder Kaur
Pervi Kaur	Thilip Kaur
Balvinder Kaur	Tej Kaur
Naseev Kaur	Pharpur Kaur
Jasbeer Kaur	

The AGM began at 2.00pm

AGENDA 1. ARDAS

The Ardas (Prayers) was performed by Madam Par Kastor @ Pal Kaur.

Unanimously by show of hands madam Amarjid Kaur was chosen as the chairperson of the meeting. She welcomed the president to give the welcoming speech.

AGENDA 2: WELCOME ADDRESS BY PRESIDENT

The President welcomed all members to the meeting and thanked everyone for their cooperation and contribution towards the Association (commonly referred as Sikhmai) over the years.

The President informed that in 2020 no activities were held due to Covid-19 pandemic and stressed on the importance of the STAY HOME STAY SAFE slogan.

Madam President informed that aids have been given in the form of cash/provision to members of Sikhmai families, who were having difficulties in managing their needs during the MCO enforced by the government. As for the school children who found it difficult to study online because they were not equipped with sufficient devices, four (4) laptops and four (4) tablets were also given to these children of Sikhmai. Priorities were given to those sitting for upper secondary preparing for their SPM.

The President stated that the meeting could not be held at the Sikhmai office as SOP of distancing could not be followed and thanked her Committee for working with her over the year.

AGENDA 3: CONFIRMATION AND ADOPTION OF THE MINUTES OF THE 12TH AGM (5TH JULY 2020)

As there were no amendments raised on the minutes, the minutes were approved as proposed by Madam Ranjeet Kaur d/o Karam Singh and seconded by Madam Kuldip Kaur d/o Rattan Singh.

AGENDA 4: DISCUSSION AND ADOPTION OF THE ANNUAL REPORT 2021

The President went through the Annual Report for the year 2021. There were no issues raised. As such the report was adopted, proposed by Madam Joginder Kaur and seconded by Madam Harajan Kaur d/o Jit Singh

AGENDA 5: ANNUAL REPORT YEAR 2020

The Finance Report was presented by Madam Kuldip Kaur d/o Rattan Singh (Treasurer) and no issues were raised. The Annual report was adopted. This was proposed by Madam Jasbinder Kaur d/o Soona Singh and seconded by Madam Mandeep Kaur.

AGENDA 6: MATTERS PERTAINING TO THE CONSTITUTION OF SIKH SINGLE MOTHERS ASSOCIATION IPOH PERAK.

6.1 It was brought to the attention of the members present by the secretary, that the constitution of Sikhmai has not been migrated to the E-roses Digital System. We would require to update this as soon as possible, which was approved unanimously by the members present.

6.2 The members were informed that after going through the constitution the management committee have proposed some amendments to the constitution as below:

6.2.1: Proposal

Current Rule 3.7

It shall raise funds for all its projects from the general public in any manner that it deems fit by seeking approval from the Registrar of Societies.

Proposed Rule 3.7 (New)

It shall raise funds for all its projects from the general Public in that it deems fit.

The proposal was put to vote by show of hands.

In Favour: 31 members

Against: 0 members

Abstain: 0 members

6.2.2: Proposal 2

Current Rule 3.11

There shall be nothing in this rule to disallow the ASSOCIATION from owing any properties, acquiring any properties, landlord chattels investing in schemes that will provide benefits in creating revenue for aggrieved persons or members on their behalf or jointly with other members as permitted with the approval from the Annual General Meeting and the Registrar of Society.

Proposed Rule 3.11 (New)

There shall be nothing in this rule to disallow the **ASSOCIATION** from owing any properties, acquiring any properties, landlord chattels investing in schemes that will provide benefits in creating revenue for aggrieved persons or members on their behalf or jointly with other members as permitted with the approval from the **Annual General Meeting**.

The proposal was put to vote by show of hands.

In Favour: 31 members

Against: 0 members

Abstain: 0 members

6.2.3: Proposal 3

It was proposed to include an additional sub rule 3.11.1 as below

Rule 3.11.1(New)

The immovable property if the society may, if not registered in the names of the trustee, notwithstanding the provisions of any written law to the county, be registered in the name of the society, and all instruments related to the property shall be as valid and effective as if they had been executed by a registered proprietor provided that they are executed by three office-bearers for the time being of the society.

The proposal was put to vote by show of hands.

In Favour: 31 members

Against: 0 members

Abstain: 0 members

AGENDA 7: MATTERS ARISING

7.1 The president explained to the members that the association is planning to purchase a property for the purpose of housing SIKHMAI office and a shelter home.

She said that we should take advantage of the economic downturn in the property market so that we can get a good price.

The property will be funded by donations collected from the public and the ownership of the property will be in the name **Persatuan Ibu Tunggal Kaum Sikh Ipoh, Perak (Sikh Single Mothers Association Ipoh Perak)**. To carry out this purchase, the committee seeks the approval from the members present to assign the President, Secretary and Treasurer to transact any business to this effect.

a) The President then asked the floor if they agree with the proposal to purchase the property for the Association (**SIKHMAI**).

A vote was taken and the results were as follows:

In Favour: 31 members

Against: 0 members

Abstain: 0 members

b) A vote was taken again to authorize the office barriers namely President, Secretary and Treasurer to transact all business pertaining to the purchase of the property.

A vote was taken and the results as follows:

In Favour: 31 members

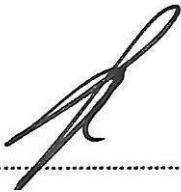
Against: 0 members

Abstain: 0 members

7.2 The President informed the members that Sikhmai received five (5) laptops from donors which were then presented to three needy families. Two (2) laptops were found faulty and have been sent back for service/repair.

7.3 Sikhmai received 4 tablets and it will be presented to the families today.

The Madam Chairperson thanked the President and Treasurer for the presentation. Madam Amarjid thanked all members present and the meeting was adjourned at 4.00p.m.



Ranjit Kaur

Secretary



Pishpinder Kaur

President

2021
ANNUAL REPORT

1. MANAGEMENT COMMITTEE’S ANNUAL REPORT FOR THE YEAR 2021

The Management Committee of Sikh Single Mothers Association Ipoh, Perak is pleased to present its Annual Report for the year ending 31st December 2021. The 13th Annual General Meeting was held at Wadda Gurdwara Sahib Ipoh on 8th May 2021.

2. ELECTED MANAGEMENT COMMITTEE OF SIKH SINGLE MOTHERS ASSOCIATION IPOH, PERAK FOR THE YEAR 2020 TO 2022

PRESIDENT	MADAM PUSHPINDER KAUR A/P BALWANT SINGH
VICE PRESIDENT	MADAM AMARJID KAUR A/P SLAKHAN SINGH
HON. SECRETARY	RANJIT KAUR A/P MUKHTIAR SINGH
ASSISTANT SECRETARY	HARAJAN KAUR A/P JIT SINGH
TREASURER	KULDIP KAUR A/P RATTAN SINGH
COMMITTEE MEMBERS	MANJIT KAUR A/P GURBAKSH SINGH JASBINDER KAUR A/P SOONA SINGH JESWANT KAUR A/P JAGAT SINGH PAR KASTOR @ PAL KAUR A/P TARA SINGH PERSAN KAUR A/P TEJA SINGH
AUDITORS	RANJIT KAUR A/P KARAM SINGH JASBIR KAUR A/P GORPAL SINGH

3. MEMBERSHIP STATUS

Sikhmai Membership as at 31st December 2021

Membership Status	Number of Members
Widowed	183
Divorced	46
Separated	26
Single Ladies	12
Distressed Family	47
Single Father	4

318

Breakdown of Members According to Demographic Location

Area	Number of Members
Ampang	3
Bandar Ipoh	2
Batu Gajah	5
Bercham	41
Bidor	4
Buntong	43
Chemor	13
Chenderiang	1
Cherry Apartments	4
Fair Park	2
Falim	5
First Garden	7
Gopeng	3
Greentown	3
Gunung Lang	7
Gunung Rapat	16

Area	Number of Members
Gurpuri	1
Ipoh Garden	14
Jelapang	10
Jalan Kampar	2
Johor	2
Kampar	7
Kampung Kepayang	2
Kampung Tawas	1
Kuala Lumpur	11
Lahat	11
Lim Garden	1
Malim Nawar	4
Menglembu	16
Not Known	4
Pasir Putih	9
Penang	1

Area	Number of Members
Pusing	3
Sungai Siput	11
Silibin	5
Simee	10
Simpang Pulai	1
Sungkai	2
Taiping	3
Tambun	3
Tapah	2
Tasek	1
Teluk Intan	2
Tanjung Rambutan	6
Tanjung Tualang	9
Ulu Kinta	4
USA	1

4. COMMITTEE MEETINGS

For the year 2021 the management committee met 10 times and the attendance record of the members was satisfactory. Six (6) meetings were virtual meetings and four (4) meetings were physical meetings which were held at the office.

5. ACTIVITIES

5.1 WELFARE PORTFOLIO

5.1.1 Adopt a family scheme - Cash aid has been extended to families who are unable to make ends meet. The cash is given on a monthly basis as and when the need arises. In 2021, a total of RM 54,150 cash was disbursed to 22 families. Help is usually rendered based on the following criteria:

- a) Aged single women who are unable to work and living alone.
- b) Single mothers with school going children and financially constrained.
- c) Single mothers who lost their job during Movement Control Order (MCO).

During the year, various problems occurred affecting our members during the MCO which also required cash aid as stated below:

- a) RM 2,320.00 - Laptop for school children for online studies.
- b) RM 1,600.00 - Cash in lieu of ration aid.
- c) RM 500.00 - House rental in arrears.
- d) RM 1,800.00 - Medical expenses
- e) RM 600.00 - Unpaid utility bills.
- f) RM 440.00 - Business start-up
- g) RM 5,068.50 - Purchase of ration for distribution.

5.1.2 In collaboration with several Non-Governmental Organizations, Ration and Laptop were distributed to members of Sikhmai and students as follows:

- a) Ration aid
 - i. United Sikhs - 20/2/2021 - 25 packets of ration were distributed.
- June 2021 - 76 needy families were given ration.
 - ii. David Diner - 2/7/2021 - 12 families benefited from this aid.
 - iii Rotary Club - 19/8/2021 - 17 Sikhmai members received food boxes.
 - iv. Interfaith Society - 8/9/2021 - 18 families benefited from food aid.
 - v. Royal Ipoh Club - 10/9/2021 - 7 members received food boxes worth RM 100 each.

vi. State Government - 17/12/2021 - 50 members were given food boxes at Wadda Gurdwara Sahib Ipoh.

b) Laptop aid

i. Setia City Darbar - 15/2/2021 - 5 laptops

ii. Sikhmai - 8/5/2021 - 4 tabs

- 28/7/2021 - 1 laptop

iii. Perak Sikh Education Aid Fund - 20 laptops

5.1.3 A one off aid was given to 20 families to celebrate Sri Guru Nanak Dev Ji's Gurburab in November 2021. A generous donor had donated RM 250.00 each to these families. May Akalpurakh shower his blessings on this family.

5.1.4 School uniforms were not given at the end of the year 2021 as most classes were held online. However, school uniforms will be distributed in February 2022 as the school semester will open in March 2022. It was passed by the committee that new uniforms will only be given to needy students going to Standard 1 and Form 1 only.

5.1.5 Gotong Royong - Sikhmai squad comprising 7 members went for a gotong royong on the 19th September 2021 to a Sikhmai member's house in Buntong. This was in collaboration with Mr. Suwaran Singh, special advisor on Sikh affairs to the Perak Menteri Besar, Sikh Naujawan Sabha Malaysia and ladies of Gurdwara Sahib Police. The member is an 89 years old, unmarried lady who is a retired social worker. Due to health reasons, she is not capable of maintaining her daily household chores resulting in an unhealthy environment. The chores done by the team included grass cutting, clearing the home as well as repairing and painting the fencing and gate.

5.1.6 The SOCIAL unit of Sikhmai also visited two members at their homes on 11th October 2021 who were admitted in hospital. They were given fruit baskets.

5.1.7 Home Visits - Home visits were conducted by Sikhmai to members' homes all around Perak. A total of about 30 families were visited. The members were evaluated and aid was channelled wherever the need arose.

5.2 EMPOWERMENT PORTFOLIO

5.2.1 Three members from Sikhmai attended the Skwad Waja workshop organised by Jabatan Pembangunan Wanita Perak from 14th August till 15th August 2021. It was held online through video conferencing.

5.2.2 Three members also attended SIMPOSIUM WANITA NEGARA 2021 which was held on 3rd to 5th August 2021 from 8 am to 4.30 pm. It was held via video conferencing. The Prime Minister of Malaysia officiated the SIMPOSIUM.

5.2.3 Round Table Talk. This meeting was held between the Sikhmai Committee and Sardar Suwaran Singh who is the special advisor on Sikh affairs to the Perak Menteri Besar. Sardar Suwaran Singh shared his thoughts on the management of Sikhmai and gave valuable advice which was well received by the committee. The event was held at Dewan Gurdwara Ashby Road on 20th October 2021.

5.2.4 Program domain kewangan: Program Kesejahteraan Ekonomi Wanita Perak “Wanita Bijak: Celik Kewangan. This event was held on 12th August 2021. It was a programme on management of assets, cash flow, debt management, digital banking and investment.

5.3 EDUCATION PORTFOLIO

5.3.1 Majlis Pelancaran Bantuan Pendidikan Kaum Sikh Negeri Perak. Sikhmai attended this programme which was carried out by the Menteri Besar to provide financial aid to children who are still studying. This event was on 13th November 2021 which was held at the multi purpose hall, Wadda Gurdwara Sahib Ipoh. Application forms were distributed via all Gurdwaras in Perak.

5.3.2 Secondary and primary school sessions were held online so it was ensured that each home with school going children had internet service, a laptop or an iPad. Laptops were received via individual donors and from PSEAF [Perak Sikh Education Aid Fund]. There were also individuals who donated cash, and tablets were bought by the Sikhmai committee and distributed among the families. On 26th February, students came to the Sikhmai office and collected the laptops. PSEAF donated laptops to Sikhmai children at a ceremony held in Wadda Gurdwara. About 20 members’ children benefited from this program.

5.4 SOCIAL PORTFOLIO

5.4.1 Cooking session - It was held online on 24th October 2021 from the home of committee member, Madam Kalmeet Kaur through Google Meet. She taught the audience how to make ‘Kuih Kosui’. About 15 members attended the live session.

5.4.2 Planting session - This session was held online on 14th November 2021 from the home of committee member, Madam Sharanjit Kaur through Google Meet. She taught the audience how to plant bean sprouts at home. About 17 members attended the live session.

5.5 HEALTH PORTFOLIO

5.5.1 No activity was carried out due to the pandemic. Members were advised to take care of their health, get vaccinated and follow strict Standard Operating Procedures (SOPs) at all times.

6. EMPLOYMENT

Sikhmai engaged an employee, Ms. Simran Kaur Dhillon with the position of Administrative Executive on 1st August 2020 to help in the administration work. She left on 31st July 2021. During her tenure with Sikhmai, we managed to put our office in order. We also created a proper database system to facilitate the running of the Sikhmai office. This was done under the guidance and supervision of Sardar Harvinder Singh who volunteered to help us in the setting up of our office.

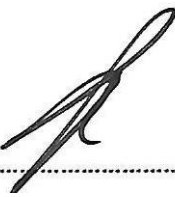
In 2021, we received a request for internship from Mr. Arjan Singh who was studying in University Tunku Abdul Rahman. We accepted the request and he was employed from July 2021 to August 2021.

The cost of employment was sponsored by a good Samaritan.

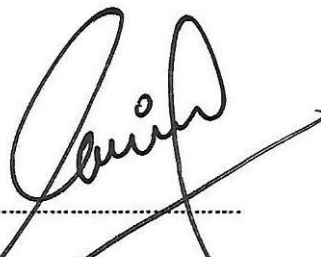
7. SIKHMAI HOME

With the blessings of the ALMIGHTY and the generosity of the DONORS Worldwide, SIKHMAI purchased a building of its own. The Sales and Purchase Agreement was signed on 10th July 2021. A Fund Raising committee was set up to raise funds. Some minor renovation work had to be carried out before the home was ready. This property was acquired to use it as the office premises of Sikh Single Mothers Association Ipoh, Perak and to house any needy member who needs temporary shelter. The property is named as **SIKHMAI JANGIRO NIVAAS**. Our greatest appreciation to a well wisher who initiated and supported this noble cause along with other generous donors.

In the service of SIKHMAI,



Ranjit Kaur a/p Mukhtiar Singh
Singh [Secretary]



Pushpinder Kaur a/p Balwant
[President]

APPRECIATION

The Sikh Single Mothers Association Ipoh, Perak for the term 2021-2022 would like to THANK the following :

- **THE ALMIGHTY** for the blessings of good health and good life despite the COVID PANDEMIC to serve the SIKH COMMUNITY.
- **MEMBERS** for their continued support participation in our programs.
- **SIKHMAI ADVISORS** for their guidance, assistance, support and encouragement in our work especially during this pandemic period.
- **THE PERAK STATE GOVERNMENT**
- **MAJLIS PEMBANGUNAN MASYARAKAT NEGERI PERAK**
- **JABATAN PEMBANGUNAN WANITA NEGERI PERAK**
- **TUAN SUWARAN SINGH**, special advisor on Sikh affairs to the Perak Menteri Besar.
- **DONORS WORLDWIDE**
- **ALL GURUDWARAS** for their contribution and support.
- **ALL SIKH and NON SIKH ORGANISATIONS** for their encouragement and support
- **EVERYONE** who has assisted or contributed in any way whatsoever.

The Management Committee wholeheartedly extends its gratitude and best wishes to all members of Sikhmai. May WAHEGURU JI BLESS everyone with good health, happiness and well being for greater participation towards SIKHMAI.